



Direct Express Tag & Title, LLC
102 South Solomons Island Rd
PO Box 2866
Prince Frederick, MD 20678
410-535-5979
www.marylandautotags.com

In order to streamline your service, please have the following documents with you to title a vehicle:

- **DRIVER'S LICENSE**
- **A VALID TITLE** (If coming from out of state and a lien is involved, you may need to request title from your lienholder. See Title Request Form on this website)
- **LIEN RELEASE** (if needed – this looks like a title in Maryland)
If official release is not available, a release on the lienholder's letterhead, no photocopy or fax, is acceptable. This must include the name of debtor(s), year, make, VIN #, date of release, signature of secured party, and be notarized.
- **MARYLAND SAFETY INSPECTION** (white copy or electronic)
This is almost always required unless you meet the following category:
 1. In-state gift between parent/child or husband/wife
 2. Historic or street rod
 3. Ambulance or funeral vehicle**This certificate is valid for 90 days.**
- **INSURANCE INFORMATION**
Company and policy or binder number. No proof required.
- **REGISTRATION CARD** (for tag transfer)
If you are transferring tags bring in the registration card for the vehicle tags you want to transfer. If not available, the tag number or VIN# is required at a minimum.
- **BILL OF SALE** (For Maryland tax purposes, MD excise tax is 6%)
For sales between private parties, the following is required:

If vehicle is less than 7 years old, tax is based on the value of a **NOTARIZED** bill of sale signed by sellers and buyers. If no notarized bill of sale exists, tax is based on blue book value.

If vehicle is 7 years old or older, tax is based on value written on back of title. No bill of sale is required. Tax is based upon a **MINIMUM** of \$640 (i.e. 6% of \$640 is \$38.40) regardless of bill of sale value or age of vehicle.

For sales from a dealer/auction, the following is required:

1. Dealer/auction bill of sale regardless of vehicle age